

ACDIS *CDI Recognition of Professional Excellence* award

Summary

The Association of Clinical Documentation Improvement Specialists (ACDIS) *CDI Recognition of Professional Excellence* award recognizes an individual who has made significant achievements as a CDI professional in their facility or within their broader organization.

The *CDI Recognition* award honors a professional who:

- Serves as a role model and mentor to peers
- Demonstrates leadership skills in their role as a CDI professional
- Advocates for the basic tenets of CDI across disciplines
- Strives for the continuation of his/her CDI professional development
- Works to advance the interests of their CDI department and the profession overall

Criteria

To that end, nominees for the annual *CDI Recognition* award should have:

- ACDIS membership
- At least three years' experience as a CDI professional at the time of nomination
- CCDS certification
- An active position within their CDI department or in a role serving the CDI profession

Attributes

Additionally, nominees for the *CDI Recognition* award should:

- Adhere to the ACDIS *Code of Ethics* by (for example)
 - Following the 11 core ethical principals
 - Applying the core principals to daily activities
 - Describing the purpose of core principals to colleagues
- Seek out educational opportunities by (for example)
 - Participating in quarterly conference calls
 - Contributing to discussions on the ACDIS Forum
 - Donating materials to share as ACDIS Resources
 - Reading and sharing ideas from CDI related publications
- Contribute to the advancement of the profession by (for example)
 - Serving as a team lead, mentor, or educator
 - Assisting with volunteer efforts of association chapters
 - Working in a cross-disciplinary fashion with other departments within the facility
 - Fostering teamwork and collegial activities
- Demonstrate measurable achievements resulting from CDI responsibilities by (for example)
 - Project research results for CDI program expansion
 - Record review metrics related to productivity
 - Data analysis related to educational outcomes

Nomination considerations

The following questions are designed to assist the nominee and his/her colleagues in the submission process. The nominator should work in conjunction with the nominee to provide:

- Current job description
- Resume
- Minimum of two letters of recommendation
- Supportive evidence of accomplishments (e.g., sample article, PowerPoint presentation, tip sheet, facility newsletter, etc.)

Evaluation considerations

All nominations will be evaluated by the Conference Committee. The committee will consider the following questions:

- What makes this nominee stand out from their peers?
- What material improvements has the nominee made in his or her CDI department or CDI-related place of employment?
- Does this nominee exemplify the ethical standards of the Association?
- How has the nominee encouraged others to progress?
- What challenges has the nominee faced? How have they overcome them?
- Is the nominee involved with any related professional associations? If so, in what capacity?
- How does the nominee foster teamwork and good staff relations?
- How does the nominee go "above and beyond" in their facility or workplace to make a difference?
- How does the nominee support other professionals and implement the team concept in meeting goals?
- Is the nominee's CDI program innovative and/or does the nominee participate in innovative cross departmental CDI initiatives/programs?